



## Found Festival 2026: Food Trader Terms & Conditions

In order to supply catering services on site at Found Festival,  
the terms and conditions must be read and agreed to in full.

### Accommodation

- Camping space for Tents, Caravans, Motorhomes is available within the 15m stall space or on the Festival camp site.

### Cancellation

- Should the Catering Concession cancel their attendance at the Festival once confirmed, fees paid are non-refundable.
- Should the Festival be cancelled by Government decision, fees will be non-refundable.
- Should the Management cancel the Festival, fees will be refundable.
- No refunds, full or partial, will be available should trading not meet with your expectation.

### Closing Date

- Successful applicants will be notified as before or by the end of March latest.
- Unsuccessful applicants will be notified before or by the end of March.

### Collections & Appeals

- No charitable or other appeals, collections or sale of raffle tickets is allowed other than for Festival funds.

### Dogs

- Please DO NOT bring a dog to Found Festival. Dogs are NOT permitted anywhere on site.
- Dogs to assist people with disabilities will be admitted to all venues on approval of a valid certificate.

### Electricity

- 24 hours power supply will be provided from a Festival generator.
- Please notify us in advance of your requirements. We need to know how many WATTS you wish to take from the system and for what items of equipment.
- There is a fee for any extra power supply over and above anything agreed in advance
- Caterers will be responsible for the safe wiring installations of their own units.
- Please ensure all equipment is wired to a high standard (PAT tested) and fuses are fitted where required.
- PAT certification must be produced at the Festival.
- To reduce our carbon footprint we cannot allow use of halogen lamps. Please use LED only.

### Insurance

- Each Catering Concession **must** have their own Public Liability Insurance for at least £5,000,000 (we recommend membership of NCASS who can offer insurance discounts through their network of partners).
- A copy of the current valid certificate should be attached to your application.
- The original certificate to cover the Festival period must be produced at the Festival.

### Litter

- Caterers are responsible for the disposal of litter and waste from their units.
- On departure **do not** leave your rubbish, equipment or gas bottles on site. The Festival will

- provide compostable waste collection and also collect any left-over edible food for distribution to local food banks.
- Any litter or waste not disposed of in the correct way, or pitch sites left in a mess, will result in a penalty charge.

### Menu

- To avoid duplication of sales, the caterer must supply the Festival with a full menu at least one month prior to the Festival with locally acceptable and agreed prices. Goods not described on the menu must not be sold. Anyone in breach of this agreement will be asked to leave the site.

### Noise

- No public address equipment, radios, amplified music and musical instruments or noisy engines are permitted on any catering unit.
- The Organisers reserve the right to ban the operation of two-way radio equipment if this is found to interfere with the Festival communications.

### Opening Times

- Opening times of your unit throughout the event will be at your discretion, however, closing time will be no later than 1am.

### Payment

- Upon confirmation (via email) of your tender, a deposit of 50% payment must be received within 28 days. Your pitch is not confirmed until this deposit is received
- The final 50% is due by the 1<sup>st</sup> August 2026.

### **YOU WILL NOT BE ALLOWED ONSITE UNTIL FULL PAYMENT HAS BEEN RECEIVED.**

- Payment by BACS only.
- Bank details will be provided when your application is confirmed as successful.
- Please use your trading name as bank ref.
- VAT receipts will be issued on request only.
- Payments are non-refundable once we have confirmed your application.
- For fairness, all agreed tenders are based on a minimum fee versus 20% of takings.  
i.e. If 20% of your takings is more than your tendered fee, we will ask you to notify us of this post festival, and we will invoice you for the balance.

### Safety

- LPG bottles, whether full or empty, should not be stored adjacent to marquees, cooking appliances, or in areas designated for the public. Gas safe guidelines must be followed, and equipment set up will be checked on site.
- Caterers will be responsible for removing their empty bottles away from their stalls and full bottles that are not in use will be stored in a secure place away from the trading and public areas.
- On departure **do not** leave any LPG bottles on site.
- Each Catering Concession must bring their own suitable fire extinguisher(s) and fire blanket(s).

### Security

- Overnight security patrol will be provided as a deterrent to theft and vandalism.
- Neither the Festival nor the Security Firm can be held responsible for any loss or damage.

### Setting-up & Taking Down

- Access to the Festival Site is available from 2pm on Wednesday 26th August 2026. You can only arrive earlier by prior arrangement. Please note that showers will not be available and toilets will be limited, until the campsite opens up on Thursday. Power and WiFi will be ready by Thursday afternoon as standard, unless a reasonable request is made for provisions earlier than this.
- Catering units must not be sited or erected without consultation with the Trade & Catering Manager.
- Set up must be complete by 4pm on Thursday 27th August 2026.
- Trading can commence from 6pm on Thursday 27th August 2026. Trading on Thursday evening is preferable but optional, with a limited programme of entertainment taking place in one of the tents for first night campers. Please advise if you intend to trade on Thursday evening so we can site you nearest to the tent that will be open that evening.
- All traders must be open by 9am on Friday 28th August 2026 and trade from 9am until at least 11pm on Friday, Saturday and Sunday, with the option to continue trading past 11pm as long as the festival arena is still open. Vehicle access is available for deliveries to stalls (Dependent on ground conditions, weather and crowds) from 8am-10am each day. At **all**

other times, vehicles must be removed from the Site. We restrict movement because the Site is open to the public, who we have a duty to safeguard.

- Parking for vehicles to deliver will be available subject to space and the Trade Manager's discretion.
- The Site must be cleared by 12noon on Monday 31st August 2026, with an option to leave after 1am Sunday night.

#### **Single Use Plastic**

- No single-use plastic to be used as part of your catering set up. Please use environmentally friendly options.
- No water or other drinks to be sold in plastic bottles.

#### **Staff Discounts**

- It would be very much appreciated if you were to give a 25% discount to our Volunteers, the Security Company and the First Aid team. We will provide you with details of how to identify them.
- Meal Vouchers will be given to some staff and some artists - they will be able to exchange these for a full sized meal from your menu. £8+VAT will be refunded to you by Found Festival. The vouchers must be completed with your details and given to the Trade and Catering manager before you leave site. Any vouchers not handed in at the end of the festival and claimed before 31st August cannot be guaranteed to be paid.

#### **Tickets**

- A pre-agreed amount of Adult Weekend tickets per stall. These cover all festival events & up to 5 nights camping (Wed, Thu, Fri, Sat, Sun) within booked pitch space or on the Festival campsite.

#### **Unit Space**

- All pitches have a depth of approx. 15m.
- No sub-letting of space is permitted.
- Metal frame structures with overhanging top poles and goods are not permitted.
- Final layout of stalls will be at the Organisers' discretion, and your position will be given on arrival. Please do not ask us in advance.

#### **VAT**

- Tender amounts submitted to Found Festival should be presented NET of VAT.
- HMRC has declared VAT at 20% (current rate April 2022) must be added to all tenders, including power.

#### **Vehicles**

- We request that you bring one vehicle only to the Festival site but if an additional one is needed please let us know on your application form.
- Each vehicle must display a detailed parking permit at all times (given to you on arrival).
- This pass MUST contain the information requested and be fixed to the vehicle windscreen at all times for the duration of the Festival.
- The Organisers reserve the right to restrict vehicle movement and parking subject to weather and ground conditions.

#### **Water**

- Due to the nature of the water supply on site your water is available from a shared standpipe.
- Permanent connection to the water supply is not possible.
- You will need to provide clean and safe water containers and conform to the Local Authority regulations.
- Waste water must be collected into appropriate containers and removed to official waste water disposal points.

Found Festival CIC  
[foundfestivaltraders@gmail.com](mailto:foundfestivaltraders@gmail.com)  
[www.foundfestival.uk](http://www.foundfestival.uk)

The Festival Organisers reserve the right to introduce other Terms & Conditions as the Atmosphere, Weather or Local Authority may dictate. However, the Festival Organisers will be fair and reasonable. The Organisers reserve the right to remove any caterer whose unit does not reach the required standard or does not comply with these or any other Terms & Conditions.